



Rural Development

LEADER Programme 2014 – 2020

Expression of Interest

NOTE: In order for projects to be considered for funding, Applicants must complete a two stage application process:

- Stage1: Complete this “Expression of Interest” form to determine if your proposal meets the objectives of the Kildare Local Development Strategy and complies with the LEADER Programme guidelines.
- Stage 2: Applicants that are successful at Stage 1 will be invited to submit a full application with detailed costings and a business/community development plan.

Completion Guidance Notes:

- Please complete this form in full as all fields are mandatory.
- Forms must be signed and dated
- Post to County Kildare Leader Partnership, Jigginstown Commercial Park, Old Limerick Road, Naas, Co Kildare or email to Leader@countykildarelp.ie
- If required, a hardcopy of this form is available from CKLP.
- If you need assistance in completing this form please contact a LEADER Staff Member.
- A LEADER Staff Member will contact you when your Expression of Interest Form has been reviewed.
- If you have not received an acknowledgement of your EOI within two weeks of submitting your EOI, please contact us on **045 895450** or email **Leader@countykildarelp.ie**



**LEADER Programme 2014 – 2020
Expression of Interest (EOI) Form**

GENERAL INFORMATION

All Fields are mandatory and must be completed

LAG: Kildare Local Community Development Committee

Implementing Partner: Cill Dara ar Aghaidh Cuideachta Faoi Theorainn Ráthaíochta (County Kildare Leader Partnership)

1	Applicant Name:									
2	Contact Name:									
3	Phone:									
4	E-mail:									
5	Applicant's Address:									
6	Classification of Applicant:	<p>Classification of Applicant: <i>Cross appropriate box and include copies of supporting governing documents with this application.</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Sole Trader <input type="checkbox"/> Farmer <i>(If Yes Herd No. is required below)</i> <input type="checkbox"/> Formalised Community/Voluntary group <input type="checkbox"/> Companies Limited by Guarantee <input type="checkbox"/> Designated Activity Company limited by shares <input type="checkbox"/> Registered Charity <input type="checkbox"/> Cooperative society registered under the Industrial & Provident Societies Act <input type="checkbox"/> Other _____ </td> <td style="width: 50%; vertical-align: top;"> <input type="checkbox"/> Community Council <input type="checkbox"/> Trust <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Company <input type="checkbox"/> Private Individual <input type="checkbox"/> Private Individual </td> </tr> </table>	<input type="checkbox"/> Sole Trader <input type="checkbox"/> Farmer <i>(If Yes Herd No. is required below)</i> <input type="checkbox"/> Formalised Community/Voluntary group <input type="checkbox"/> Companies Limited by Guarantee <input type="checkbox"/> Designated Activity Company limited by shares <input type="checkbox"/> Registered Charity <input type="checkbox"/> Cooperative society registered under the Industrial & Provident Societies Act <input type="checkbox"/> Other _____	<input type="checkbox"/> Community Council <input type="checkbox"/> Trust <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Company <input type="checkbox"/> Private Individual <input type="checkbox"/> Private Individual						
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7	Herd Number (if applicable):	<table border="1" style="width: 100%; height: 20px; border-collapse: collapse;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>								

8	Has Applicant received LEADER funding previously? (Please tick) one	YES <input type="checkbox"/> If so, Date when and How much funding was received NO <input type="checkbox"/>
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PROJECT INFORMATION

9	Location of Project:	
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10	Total Estimated Project Costs:	€
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11	Amount of LEADER Funding Required for project, Grants will be in the order of €5,000 and €50,000:	€
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12	Match Funding sources:	
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13	Please give a brief description of the proposed project:	
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14	Estimated project start/completion:	Start Date: Completion Date:
15	Has work commenced on the project/elements of the project that aid is being applied for?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, Please provide details
16	Does the promoter have evidence of ownership/lease/legal agreement to carry out works on the property/land associated with this projects?	Yes <input type="checkbox"/> No <input type="checkbox"/> Obtaining <input type="checkbox"/> N/A <input type="checkbox"/>
17	Is planning permission required for the project concerned?	Yes <input type="checkbox"/> No <input type="checkbox"/> If planning permission is required what stage is the application at? Granted <input type="checkbox"/> Pending <input type="checkbox"/> Not yet applied for <input type="checkbox"/>
18	Are there heritage aspects to the project? E.g. protected structure, SAC etc.	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provide details

19	Have you received funding from any other public body/agency over the last three years?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please provide details
20	Have you applied for any other agency for funding this project?	Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, Please state total amount and agencies involved.

Signed for and on behalf of the Applicant / Group:

I/ We confirm that the details supplied are true and correct to the best of my/our knowledge

Signature: _____

Name in Block Capitals: _____

Date: ____/____/____

For Office Use Only:

EOI Ref ID: _____ (Generated from RDP IT System)

Call Type: (Rolling / Time Limited) _____.

Main Programme Theme: _____

CKLP Officer Signature: _____

Printed name of CKLP Officer: _____

Date form Received from Applicant in CKLP: ____/____/____

CKLP Date Stamp:

Form of Consent

Computerised Records

Kildare Local Community Development Committee is responsible for the Rural Development Programme LEADER 2014 – 2020 with County Kildare LEADER Partnership as Implementing Partner and Kildare County Council as financial partner. We are required to collect information on individuals and community groups who we assist.

As soon as you contact Kildare Local Community Development Committee and its partners, a record is created in your name for the information you provide. The information will be stored by Kildare Community Development Committee and its Implementing Partner (CKLP) where relevant in paper/electronic form. Information that we then collect including information that you give us is added to the record. You have the right, given by the Data Protection Act of 1988 and 2003 to a copy of your information at any time. Requests should be addressed to:

Kildare Local Community Development Committee, Kildare County Council, Devoy Park, Naas Co Kildare.

The information we record is used only for the following purposes:

- Processing applications
- Auditing applications (Article 48 check)
- Compiling statistical information to assist us in planning and improving our services and producing our own statistics for publication
- Analysing information about applicants for other bodies such as Government Departments
- Publication of applicant and project details (including photography) for publicity and promotional purposes.

Personal information about you will be disclosed only in accordance with Kildare Local Community Development Committee's registration under the Data Protection Act. The purpose for which we hold information and the people to whom we may disclose it are listed in the Register of Data Controllers. This is a public register kept by the Office of the Data Commissioner at the Irish Life Building, Talbot Street, Dublin 1. (Phone 01- 874 8544), and you may inspect it free of charge.

Example of disclosure: Kildare Local Community Development Committee is required to give names and certain other personal data of applicants to Kildare County Council, Pobal, The Department of Arts, Heritage, Regional, Rural & Gaeltacht Affairs and the Department of Agriculture, Food and the Marine. These in turn observe strict rules of disclosure that are registered with the Office of the Data Protection Commissioner.

Non-Computerised Records

Other information supplied and collected may also be disclosed to people and bodies from time to time. On request you can receive a list of disclosures.

This information may be subject to meeting obligations under the Freedom of Information Act, as amended. This policy does not affect your rights and your information will be held as prescribed under the Data Protection Acts 1988 and 2003.

DECLARATION

I have read and understand the above statement and give consent to Kildare Local Community Development Committee/County Kildare LEADER Partnership for the use and disclosure of data and information as outlined above.

Name: _____

Date: _____