



## Advertisement CE Supervisor

## The Enterprise Skills Programme

The Enterprise Skills Programme is a Community Employment Programme run by County Kildare LEADER Partnership Company and funded by the Department of Social Protection.

County Kildare LEADER Partnership is seeking to recruit a CE Supervisor to coordinate, plan and oversee the delivery and day to day management of the Enterprise Skills Programme. The Enterprise Skills Programme provides business training and support to unemployed individuals with the potential to become Self Employed.

The successful candidate will have excellent organisational and administration skills, have excellent interpersonal and communication skills, and have the ability to work on their own initiative. Experience in working to support unemployed individuals back to education and employment would be desirable. They must have a minimum Level 6 qualification in a relevant field. Previous experience of the management / administration of Community Employment schemes would be desirable.

Salary will be on CE Supervisor scale commensurate with qualifications and experience.

This is a full-time position (39 hours) with a fixed term contract.

A copy of the job description and person specification is available at <a href="www.countykildarelp.ie">www.countykildarelp.ie</a> or by email to liz@countykildarelp.ie

Applications should be submitted by CV and cover letter to <a href="mailto:liz@countykildarelp.ie">liz@countykildarelp.ie</a>

Closing date for receipt of applications: Friday 16<sup>th</sup> June 2023 at 4 p.m.

County Kildare LEADER Partnership is an Equal Opportunities Employer.





