

Job Description

Roma Employment Support Worker

County Kildare LEADER Partnership is seeking a Roma Employment Support Worker to work with the Roma Community in County Kildare under the Roma Employment Support Programme which is funded by the Department of Children, Equality and Disability. The aim of the project is to reduce poverty and promote social inclusion of Roma in County Kildare.

The Roma Employment Support Worker will be based in Kildare Town and will engage with members of the Roma Community on a 1:1 basis to participate in employment preparation programmes, assist members of the Roma Community develop Personal Action Plans and to assist Roma access lifelong learning and labour market supports. The successful candidate will be a self-starter, prepared to work flexible hours and have a full driving license.

JOB DESCRIPTION

Objective:

- To support Roma to improve the quality of their lives through the provision of lifelong learning and labour market supports (Goal Two SICAP).
- To support Roma, identify career progression pathways.
- To provide career guidance through the development of Personal Action Plans with individuals seeking to enter / re-enter the labour market.

Responsibilities:

- Engage in outreach work to identify unemployed individuals from the Roma Community and to establish contacts with key referral agencies.
- Oversee the recruitment of participants for the Roma Community Employment Programme in association with the Department of Social Protection, Kildare Wicklow Education & Training Board, Kildare Local Area Employment Service, and the Social Inclusion Community Activation Programme.
- Take responsibility for the organisation of soft skills/industry accredited training programmes which are specifically organised for the Roma community.
- Provide intensive, one-to-one and group support to ensure unemployed individuals from the Roma community build their confidence and self-esteem.

- Organise the delivery of education and training supports based on the expressed needs and interests of clients engaged with.
- Refer individuals from the Roma community to SICAP supports and further education/training and labour market activation programmes available throughout County Kildare.
- Refer individuals from the Roma community to other lifelong learning and labour market supports agreed through the individual Personal Action Plan.
- Refer individuals from the Roma community for work placement and employment opportunities through engagement with mainstream employment services and employers.

Key tasks:

- Identify and engage with the Roma Community throughout County Kildare.
- Develop Personal Action Plans with each individual to identify career progression pathways.
- Continue to work with each individual on an ongoing basis to achieve personal goals, milestones and to remove barriers to progression.
- Organise specific unaccredited and accredited further education /training and work placement programmes in cooperation with the SICAP Programme in County Kildare.
- Engage with a wide range of service providers to receive and provide referrals of Roma.
- Liaise with SICAP staff teams and other County Kildare LEADER Partnership managed programmes to provide the optimum level of services to individuals and communities.
- Ensure that funders requirements are met in terms of achieving key performance indicators, maintaining individual records in line with GDPR requirements to include completion of Data Protection Forms.
- Ensure mid and end of year reports are submitted to funders in line with requirements of the Grant Agreement.
- Link with and provide aftercare support to individuals and groups from the Roma Community.

Initial 1 year fixed-term contract: 35 hours per week

Salary: €36,696 per annum

Closing date for applications is Friday April 17th at 5 pm

CV and cover letter to be sent to olivia@countykildarelp.ie

County Kildare LEADER Partnership is an Equal Opportunities Employer